

Work placements and internships for Student visa holders

Any changes to the immigration regulations may have an impact on all international students on a Student visa at the University, including those undertaking placements or internships.

Immigration rules around work placements

It is sometimes possible to decide after arriving in the UK to add a work placement to your course. If you add a work placement and, as a result, need to spend longer time in the UK, the Home Office will treat you as if you are starting a new course. Your decision to undertake a placement as well as timing can therefore have an impact on your visa. See examples below:

Current course and visa length	Action required from students
You originally started on an undergraduate course that included a placement but you have decided not to complete the placement, or you were unable to secure a placement.	<p>When you have finished your course early, the Immigration & Compliance team (International Office) will report this early completion of your course to the Home Office, who will curtail (cut short) your Student visa.</p> <p>Note: You cannot use the extra year on your visa to study another course, you must apply for a new visa for this. You also cannot claim a refund of the Immigration Health Surcharge.</p>
You originally obtained a visa to study an undergraduate course without a placement. However, you later on add a placement option.	<p>You can apply for a new Student visa in the UK (Leave to remain) either before your work placement starts, or after you have completed your work placement and require additional time to complete the final year of your course.</p> <p>Contact the Immigration team (immigration@hud.ac.uk) for further advice</p>

We want your placement to be trouble-free and enjoyable, and for this reason would like to remind you of your obligations under the UK immigration regulations.

- You must inform the [Placement Unit](#) in your school of your placement details (i.e. company name and address) as soon as possible at the start of the academic year. Your school will confirm these to the Immigration team (International Office) will send a report to the Home Office.
- You must enrol/re-enrol as usual at the start of the academic year as required. The Placement Unit in your school will provide further information about when and how to enrol.
- If you are changing your address for the duration of your placement (e.g. undertaking placement in another city), please update your details on the web via the “My Details” section in [MyHud](#) or by contacting the School Office. If your nationality also requires you to [register with the police](#), you will need to notify them of any changes in your address.
- Inform the Placement Unit in your school of any other changes to your personal circumstances change i.e. if you get married, become ill, or need to return to your home country for any reason.

- During your placement, you would be expected to report for work in accordance with the company's conditions, which will have been set out formally in advance of the placement dates. Your company will notify the University in the event of unauthorised absences. The University is obliged to report these absences to the Home Office, who will take appropriate action.
- If you are ill or need to miss work for an urgent reason, please contact your employer on the same day. You do not have to contact your school's Placement Unit for this but the relevant staff will be pleased to hear from you in any event.
- If for any reason you are considering withdrawing from your placement, you must not do so without the authorisation of the University. This may affect your degree award as well as your visa status.

The Immigration team in the International Office contacts all students whose visas are about to expire, usually within two months of the visa expiry. However if you have any queries about your immigration status or if your visa is going to expire while you are on placement, you must get in touch with the Immigration team (immigration@hud.ac.uk) or attend one of the [immigration drop-in sessions](#).

Under the UK's immigration rules, universities are obliged to report students who do not meet their visa conditions or are suspected to be in breach of their visa status. The University of Huddersfield will not hesitate to report any students who are believed to have violated UK immigration regulations. Infringement of visa conditions is a serious offence and may lead to deportation and additional sanctions being imposed by the Home Office.

The Placement Unit will monitor your attendance whilst in placement. You will be expected to make fortnightly contact with your Placement Unit to report attendance at work so the University's Attendance Monitoring system can be updated.

For further information on visa related issues, please attend one of the term-time [Immigration Drop-in Sessions](#) (Mon & Wed 1200-1300 and Fri 1100-1200) organised by the Immigration & Compliance team. For out of term advice, please contact the Immigration team for an appointment.